

CONSTITUTION OF THE ELECTRIC VEHICLES ASSEMBLERS AND MANUFACTURERS ASSOCIATION OF NIGERIA (EVAMAN)

PREAMBLE

We, the manufacturers, assemblers and stakeholders in the electric vehicle industry in the Federal Republic of Nigeria, having recognized the urgent need to promote sustainable transportation, industrial development, environmental protection, technological advancement, energy efficiency, and economic growth in Nigeria, do hereby establish this Constitution for the purpose of fostering unity, professionalism, innovation, ethical conduct, and cooperation among members of the Electric Vehicles Assemblers and Manufacturers Association of Nigeria (EVAMAN).

This Constitution shall serve as the supreme guiding document regulating the affairs, operations, administration, and activities of the Association.

ARTICLE 1

NAME OF THE ASSOCIATION

1.1 The name of the Association shall be **Electric Vehicles Assemblers and Manufacturers Association of Nigeria**.

1.2 The Association shall also be known by its acronym **EVAMAN**.

1.3 The headquarters of the Association shall be situated in the Federal Capital Territory, Abuja, Nigeria, or any other location approved by the National Executive Council.

1.4 The Association may establish state chapters, zonal offices, liaison offices, and international representation offices where necessary.

ARTICLE 2

AIMS AND OBJECTIVES

The aims and objectives of the Association shall include but not be limited to the following:

2.1 To promote the growth and development of the electric vehicle industry in Nigeria.

2.2 To encourage local manufacturing, assembly, marketing, sales, maintenance, and distribution of electric vehicles and related technologies.

2.3 To advocate favourable government policies, legislation, tax incentives, and regulatory frameworks for the electric vehicle sector.

2.4 To promote environmentally friendly transportation systems and reduce carbon emissions in Nigeria.

2.5 To encourage investment in electric vehicle technology, charging infrastructure, renewable energy integration, and battery production.

2.6 To provide a common platform for cooperation, networking, and collaboration among stakeholders in the electric mobility sector.

2.7 To protect and promote the interests of members.

2.8 To establish professional and ethical standards within the industry.

2.9 To organize seminars, conferences, exhibitions, trade fairs, workshops, and training programs for members.

2.10 To collaborate with government agencies, development partners, financial institutions, private organizations, and international bodies on matters relating to electric mobility.

2.11 To promote research, innovation, technology transfer, and capacity building in the electric vehicle ecosystem.

2.12 To encourage youth participation, entrepreneurship, and employment opportunities in the electric mobility sector.

2.13 To establish standards for quality assurance, safety compliance, and best practices in the industry.

2.14 To mediate and resolve disputes among members whenever necessary.

2.15 To perform all lawful activities necessary for the achievement of the Association's objectives.

ARTICLE 3

LEGAL STATUS AND COMMON SEAL

3.1 The Association shall be a registered corporate body under the relevant laws of the Federal Republic of Nigeria.

3.2 The Association shall possess perpetual succession and a common seal.

3.3 The common seal of the Association shall be kept in the custody of the General Secretary and shall only be used upon approval of the National Executive Council.

3.4 The Association may sue and be sued in its corporate name.

3.5 The Association shall have the power to acquire, hold, lease, mortgage, and dispose of movable and immovable property.

ARTICLE 4

MEMBERSHIP

4.1 Eligibility for Membership

Membership of the Association shall be open to:

- a. Electric vehicle manufacturers.
- b. Electric vehicle assemblers.
- c. Electric vehicle dealers and distributors.
- d. Battery manufacturers and suppliers.
- e. Charging infrastructure companies.
- f. Renewable energy providers linked to electric mobility.
- g. Spare parts suppliers and maintenance companies.
- h. Research institutions and technology partners.

- i. Corporate organizations involved in electric mobility services.
- j. Individuals and organizations approved by the Association.

4.2 Categories of Membership

The categories of membership shall include:

- a. Founding Members.
- b. Corporate Members.
- c. Ordinary Members.
- d. Associate Members.
- e. Honorary Members.
- f. Institutional Members.

4.3 Admission Procedures

- a. Every applicant shall complete the prescribed membership form.
- b. The applicant shall submit all required registration documents.
- c. Membership applications shall be reviewed by the Membership Committee.
- d. Admission shall be approved by the National Executive Council.
- e. Every admitted member shall pay prescribed registration fees and annual dues.

4.4 Rights and Privileges of Members

Every financial member shall have the right to:

- a. Attend meetings of the Association.
- b. Vote and be voted for subject to eligibility requirements.
- c. Participate in Association programs and activities.
- d. Enjoy protection and representation by the Association.
- e. Access information and publications of the Association.

4.5 Obligations of Members

Members shall:

- a. Abide by the Constitution and lawful decisions of the Association.
- b. Pay dues, levies, and fees as approved.
- c. Conduct their businesses ethically and professionally.
- d. Promote the objectives and image of the Association.
- e. Participate actively in Association activities.

4.6 Suspension and Termination of Membership

Membership may be suspended or terminated for:

- a. Non-payment of dues for more than twelve months.
- b. Gross misconduct.
- c. Fraudulent practices.
- d. Activities capable of bringing the Association into disrepute.
- e. Violation of the Constitution.
- f. Criminal conviction involving dishonesty.

4.7 Resignation

A member may resign by giving thirty days written notice to the General Secretary, provided all financial obligations have been settled.

ARTICLE 5

ORGANISATIONAL STRUCTURE

The organs of the Association shall include:

- a. General Assembly.
- b. National Executive Council.
- c. Board of Trustees.

- d. State Chapters.
- e. Zonal Coordinating Committees.
- f. Standing Committees.
- g. Ad Hoc Committees.

ARTICLE 6

GENERAL ASSEMBLY

6.1 The General Assembly shall be the highest decision-making body of the Association.

6.2 The General Assembly shall consist of all financial members.

6.3 Functions of the General Assembly shall include:

- a. Electing national officers.
- b. Approving policies and programs.
- c. Amending the Constitution.
- d. Approving audited financial reports.
- e. Determining membership dues and levies.
- f. Ratifying decisions of the National Executive Council.
- g. Dissolving the Association where necessary.

6.4 Decisions of the General Assembly shall be binding on all members.

ARTICLE 7

BOARD OF TRUSTEES

7.1 The Association shall have a Board of Trustees consisting of not less than five and not more than fifteen members.

7.2 Trustees shall be persons of integrity and proven experience in business, law, administration, engineering, finance, or related fields.

7.3 Trustees shall hold office for a term of five years renewable once.

7.4 Functions of the Board of Trustees shall include:

- a. Holding the property of the Association in trust.
- b. Advising the Association on strategic matters.
- c. Ensuring compliance with legal obligations.
- d. Serving as custodians of the Association's vision and assets.
- e. Mediating in major disputes.

ARTICLE 8

NATIONAL EXECUTIVE COUNCIL

8.1 The National Executive Council shall be responsible for the administration and management of the Association.

8.2 The Council shall consist of:

- a. National President.
- b. Deputy National President.
- c. Vice Presidents representing geopolitical zones.
- d. General Secretary.
- e. Assistant General Secretary.
- f. National Treasurer.
- g. Financial Secretary.
- h. Public Relations Officer.
- i. Legal Adviser.
- j. Welfare Officer.
- k. Auditor.

l. Ex-Officio Members.

8.3 Powers of the National Executive Council

The Council shall:

- a. Implement decisions of the General Assembly.
- b. Prepare budgets and policy proposals.
- c. Approve expenditures.
- d. Supervise committees and chapters.
- e. Discipline erring members.
- f. Represent the Association in external engagements.

ARTICLE 9

DUTIES OF EXECUTIVE OFFICERS

9.1 National President

The National President shall:

- a. Be the chief executive officer of the Association.
- b. Preside over meetings.
- c. Provide leadership and direction.
- d. Represent the Association officially.
- e. Sign official documents and agreements.

9.2 Deputy National President

The Deputy National President shall:

- a. Assist the President.
- b. Act in the absence of the President.
- c. Perform delegated responsibilities.

9.3 General Secretary

The General Secretary shall:

- a. Handle correspondence.
- b. Keep records and minutes.
- c. Maintain membership registers.
- d. Issue notices of meetings.

9.4 Treasurer

The Treasurer shall:

- a. Keep custody of Association funds.
- b. Maintain financial records.
- c. Present financial reports.
- d. Ensure proper accountability.

9.5 Financial Secretary

The Financial Secretary shall:

- a. Collect dues and levies.
- b. Maintain income records.
- c. Prepare financial statements.

9.6 Public Relations Officer

The Public Relations Officer shall:

- a. Publicize Association activities.
- b. Manage media relations.
- c. Promote the image of the Association.

9.7 Legal Adviser

The Legal Adviser shall:

- a. Provide legal guidance.
- b. Draft and review agreements.
- c. Represent the Association in legal matters.

9.8 Auditor

The Auditor shall:

- a. Audit financial records annually.
- b. Submit audit reports.
- c. Ensure compliance with financial procedures.

ARTICLE 10

ELECTIONS

10.1 Elections shall be conducted every five years.

10.2 Only financial members shall vote or contest elections.

10.3 A candidate must:

- a. Be an active member for at least two years.
- b. Have no disciplinary record.
- c. Meet financial obligations.
- d. Possess good character and industry reputation.
- E. Must have been a member for at least five (5) years.

10.4 Elections shall be conducted by an independent Electoral Committee appointed by the General Assembly.

10.5 Voting may be conducted through open ballot, secret ballot, or electronic voting as approved.

10.6 A simple majority of votes cast shall determine the winner.

10.7 Elected officers shall take an oath of office before assumption of duty.

10.8 Any election dispute shall be referred to the Electoral Appeals Committee.

ARTICLE 11

TENURE OF OFFICE

11.1 All elected national officers shall hold office for five years.

11.2 Officers may be re-elected for only one additional term.

11.3 Any officer absent from three consecutive meetings without reasonable excuse may lose office.

11.4 Any vacancy arising shall be filled through appointment or bye-election as appropriate.

11.5 An officer, after completing his/her second tenure, may wish to contest a different elective position he/she just completed the second term.

ARTICLE 12

MEETINGS

12.1 Annual General Meeting

The Association shall hold an Annual General Meeting once every year.

12.2 Extraordinary General Meeting

An Extraordinary General Meeting may be convened:

- a. By the National Executive Council.
- b. Upon written request by one-third of financial members.

12.3 Executive Council Meetings

The National Executive Council shall meet at least once every quarter.

12.4 Notice of Meetings

- a. Twenty-one days' notice shall be given for Annual General Meetings.
- b. Seven days' notice shall be given for Executive Council Meetings.
- c. Emergency meetings may be convened with shorter notice.

12.5 Quorum

- a. One-third of financial members shall form quorum for General Meetings.
- b. One-half of Executive Council members shall form quorum for Executive Council meetings.

12.6 Decision Making

Decisions shall be made by majority vote except where otherwise provided.

ARTICLE 13

FINANCE AND ACCOUNTS

13.1 Sources of funds shall include:

- a. Registration fees.
- b. Annual dues.
- c. Levies.
- d. Donations and grants.
- e. Sponsorships.
- f. Investment income.
- g. Proceeds from programmes and events.

13.2 Banking

- a. Funds shall be deposited in approved banks.

- b. Bank accounts shall be operated by authorized signatories.
- c. The signatories shall include the President, Treasurer, and General Secretary.

13.3 Financial Year

The financial year of the Association shall commence on January 1 and end on December 31.

13.4 Audit

The accounts of the Association shall be audited annually by qualified auditors.

13.5 Financial Accountability

No officer shall misuse Association funds or property.

ARTICLE 14

COMMITTEES

14.1 The Association may establish standing and ad hoc committees.

14.2 Standing Committees may include:

- a. Membership Committee.
- b. Finance Committee.
- c. Legal and Disciplinary Committee.
- d. Technical and Innovation Committee.
- e. Publicity Committee.
- f. Training and Capacity Building Committee.
- g. Research and Development Committee.
- h. Investment and Partnerships Committee.

14.3 Functions of Committees

Committees shall:

- a. Perform assigned duties.
- b. Submit reports periodically.
- c. Make recommendations to the Executive Council.

ARTICLE 15

CODE OF CONDUCT

- 15.1 Members shall maintain integrity, professionalism, honesty, and fairness.
- 15.2 Members shall avoid fraudulent and deceptive business practices.
- 15.3 Members shall comply with environmental, safety, and consumer protection laws.
- 15.4 Members shall avoid acts capable of tarnishing the image of the Association.
- 15.5 Members shall maintain confidentiality where necessary.
- 15.6 Bribery, corruption, forgery, or unethical conduct shall attract sanctions.

ARTICLE 16

DISCIPLINE

- 16.1 Allegations of misconduct shall be investigated by the Legal and Disciplinary Committee.
- 16.2 Affected members shall be given fair hearing.
- 16.3 Sanctions may include:
 - a. Warning.
 - b. Fine.
 - c. Suspension.
 - d. Removal from office.

e. Expulsion.

16.4 Any disciplined member may appeal to the General Assembly.

ARTICLE 17

CONFLICT RESOLUTION

17.1 The Association shall encourage peaceful settlement of disputes.

17.2 Disputes among members shall first be referred to mediation.

17.3 Where mediation fails, arbitration may be adopted.

17.4 Members shall exhaust internal dispute resolution mechanisms before approaching courts.

17.5 Decisions reached through arbitration shall be binding subject to Nigerian law.

ARTICLE 18

STATE CHAPTERS

18.1 The Association may establish chapters in all states of the Federation and the Federal Capital Territory.

18.2 State chapters shall operate in accordance with this Constitution.

18.3 State chapters may create local government branches subject to approval.

18.4 State executives shall be elected democratically.

18.5 State chapters shall remit agreed percentages of dues to the national body.

ARTICLE 19

AMENDMENT OF THE CONSTITUTION

19.1 This Constitution may be amended at an Annual General Meeting or Extraordinary General Meeting.

19.2 Proposed amendments shall be submitted in writing to the General Secretary at least thirty days before the meeting.

19.3 Notice of amendment proposals shall be circulated to members before the meeting.

19.4 An amendment shall require approval by two-thirds majority of members present and voting.

ARTICLE 20

DISSOLUTION

20.1 The Association may only be dissolved by a resolution passed by three-quarters majority of members present at a specially convened General Meeting.

20.2 Upon dissolution:

- a. All liabilities shall be settled.
- b. Remaining assets shall be transferred to organizations with similar objectives as determined by the General Assembly.
- c. No member shall share the assets of the Association personally.

ARTICLE 21

TRANSITIONAL PROVISIONS

21.1 The founding executives shall oversee the affairs of the Association pending the first national election.

21.2 Interim officers shall not remain in office beyond eighteen months unless extended by the General Assembly.

21.3 Existing policies and regulations shall remain valid provided they do not conflict with this Constitution.

ARTICLE 22

INTERPRETATION

In this Constitution, unless the context otherwise requires:

- a. “Association” means the EElectric Vehicles Assemblers and Manufacturers Association of Nigeria (EVAMAN).
- b. “Member” means any duly admitted individual or organization.
- c. “Executive Council” means the National Executive Council of the Association.
- d. “General Assembly” means the supreme decision-making body of the Association.
- e. “Financial Member” means a member who has paid all dues and levies.
- f. “Nigeria” means the Federal Republic of Nigeria.

ARTICLE 23

SUPREMACY OF THE CONSTITUTION

23.1 This Constitution shall be the supreme governing document of the Association.

23.2 Any regulation, guideline, policy, or decision inconsistent with this Constitution shall be null and void to the extent of its inconsistency.

23.3 All members and organs of the Association shall be bound by this Constitution.

ARTICLE 24

ADOPTION

This Constitution was adopted by the members of the Electric Vehicles Assemblers and Manufacturers Association of Nigeria (EVDAN) at the inaugural meeting held on the ____ day of _____ 20____.

SIGNED:

National President: _____

General Secretary: _____

Chairman, Board of Trustees: _____

Date: _____